

Application for Recognition of Exemption
Under Section 501(c)(3) of the Internal Revenue Code

OMB No. 1545-0056

Note: If exempt status is
approved, this application
will be open for public
inspection.

Read the instructions for each Part carefully.

A User Fee must be attached to this application.

If the required information and appropriate documents are not submitted along with Form 8718 (with payment of the appropriate user fee), the application may be returned to you.

Complete the Procedural Checklist on page 8 of the instructions.

Part I Identification of Applicant

1a Full name of organization (as shown in organizing document)

COMMUNITY COALITION FOR HAITI

1b c/o Name (if applicable)

KNOX SINGLETON

1c Address (number and street)

8110 GATEHOUSE ROAD

Room/Suite

1d City, town, or post office, state, and ZIP + 4. If you have a foreign address, see Specific Instructions for Part I, page 3.

FALLS CHURCH, VIRGINIA 22042

1e Web site address

www.cchaiti.org

2 Employer identification number (EIN)
(If none, see page 3 of the Specific Instructions.)
65-11631223 Name and telephone number of person
to be contacted if additional information
is neededSHANNON SINCLAIR
703-289-20284 Month the annual accounting period ends
DECEMBER5 Date incorporated or formed
11/27/20026 Check here if applying under section:
a 501(e) b 501(f) c (501(k)) d 501(n)7 Did the organization previously apply for recognition of exemption under this Code section or under any other section of the Code? Yes No
If "Yes," attach an explanation.8 Is the organization required to file Form 990 (or Form 990-EZ)? N/A Yes No
If "No," attach an explanation (see page 3 of the Specific Instructions).9 Has the organization filed Federal income tax returns or exempt organization information returns? Yes No
If "Yes," state the form numbers, years filed, and Internal Revenue office where filed.NOT REQUIRED FOR THE 2002 TAX YEAR, FORM 990 WILL BE FILED FOR THE 2003
TAX YEAR.10 Check the box for the type of organization. ATTACH A CONFORMED COPY OF THE CORRESPONDING ORGANIZING
DOCUMENTS TO THE APPLICATION BEFORE MAILING. (See Specific Instructions for Part I, Line 10, on page 3.) See
also Pub. 557 for examples of organizational documents.)a Corporation — Attach a copy of the Articles of Incorporation (including amendments and restatements) showing
approval by the appropriate state official; also include a copy of the bylaws.b Trust — Attach a copy of the Trust indenture or Agreement, including all appropriate signatures and dates.c Association — Attach a copy of the Articles of Association, Constitution, or other creating document, with a
declaration (see instructions) or other evidence the organization was formed by adoption of the
document by more than one person; also include a copy of the bylaws.If the organization is a corporation or an unincorporated association that has not yet adopted bylaws, check here

I declare under the penalties of perjury that I am authorized to sign this application on behalf of the above organization and that I have examined this application, including the accompanying schedules and attachments, and to the best of my knowledge it is true, correct, and complete.

Please
Sign
Here
(Signature)John Knox Singleton
(Type or print name and title or authority of signer)31
(Date)

For Paperwork Reduction Act Notice, see page 7 of the instructions.

Part II Activities and Operational Information

1 Provide a detailed narrative description of all the activities of the organization — past, present, and planned. **Do not merely refer to or repeat the language in the organizational document.** List each activity separately in the order of importance based on the relative time and other resources devoted to the activity. Indicate the percentage of time for each activity. Each description should include, as a minimum, the following: (a) a detailed description of the activity including its purpose and how each activity furthers your exempt purpose; (b) when the activity was or will be initiated; and (c) where and by whom the activity will be conducted.

Community Coalition for Haiti (CCH) is a joint community effort comprised primarily of members from two Northern Virginia churches. Our group is an outgrowth of medical teams whose efforts to improve the quality of health care in Pignon, a remote mountainous Haitian village, go back to the 1980's. Our mission is to support the CBP (comite de Bienfaisance de Pigon) as the instrument for enriching the physical, economic, educational, and spiritual well being of the people of the Pignon area. Our primary activity is in the medical area. Our goals in this area are to build four new hospital clinics, establish an inpatient education program, expand medical services, improve water and sewer services, and create an effective infrastructure. We spent over 50% of our time on this project in 2003, spending over \$12,000 in hospital support, including drugs and medical supplies. We spent over \$47,000 in water and sewer projects using labor and materials in Haiti. Our second activity is in the education area. Our goals in this area are to improve facilities, build new schools, and to provide scholarships. We spent over 18% of our time in 2003 on this project, spending \$20,000 on scholarships and education conferences. Other future activities will include economic development. In this area, we plan to expand airports and roads, enhance electrical services, and assist area residents in establishing businesses. We also plan to expand selected projects such as mango seed planting, solar cooking, and goat cross-breeding. We will further these activities by identifying, developing, and establishing relationships with community members. Through these community members, we conduct needs assessment, identify spiritual objectives, and support community goals.

2 What are or will be the organization's sources of financial support? List in order of size.
Church donations, individual donations, and grants.

3 Describe the organization's fundraising program, both actual and planned, and explain to what extent it has been put into effect. Include details of fundraising activities such as selective mailings, formation of fundraising committees, use of volunteers or professional fundraisers, etc. Attach representative copies of solicitations for financial support.

Fundraising includes requests to churches for missionary support, annual fundraiser reception, direct mail appeals, Good Friday service collection at various churches, and grant requests from private organizations. All of these activities have been utilized in 2003 and 2004. A steering committee was established in December 2002 to organize these programs.

Part II Activities and Operational Information (Continued)**4** Give the following information about the organization's governing body:

a Names, addresses, and titles of officers, directors, trustees, etc.	b Annual compensation	0
BRIAN HAYS, TREASURER 11613 ROLLING MEADOW DR, GREAT FALLS, VA 22066		0
KNOX SINGLETON, PRESIDENT 8110 GATEHOUSE ROAD, FALLS CHURCH, VA 22042		0
CARL BIGGS, CHAIRMAN, ADDRESS BELOW		0
ANTHONY WEAVER, SECRETARY, ADDRESS BELOW		0
ARTHUR TRASK, DIRECTOR, ADDRESS BELOW		0
TOM MCCULLOUGH, DIRECTOR, ADDRESS BELOW		0
1950 OLD GALLows ROAD, SUITE 550, VIENNA, VA 22182		0

c Do any of the above persons serve as members of the governing body by reason of being public officials or being appointed by public officials? Yes No
If "Yes," name those persons and explain the basis of their selection or appointment.

d Are any members of the organization's governing body "disqualified persons" with respect to the organization (other than by reason of being a member of the governing body) or do any of the members have either a business or family relationship with "disqualified persons"? (See **Specific Instructions** for Part II, Line 4d, on page 3.) Yes No
If "Yes," explain.

5 Does the organization control or is it controlled by any other organization? Yes No

Is the organization the outgrowth of (or successor to) another organization, or does it have a special relationship with another organization by reason of interlocking directorates or other factors? Yes No
If either of these questions is answered "Yes," explain.

It is an outgrowth of two churches, members of these churches formed the organization. The churches are:

First Baptist Church, 450 Orchard St. N.W., Vienna, Va 22180

Vienna Presbyterian Church, 124 Part St., N.E., Vienna, Va 22180

6 Does or will the organization directly or indirectly engage in any of the following transactions with any political organization or other exempt organization (other than a 501(c)(3) organization): (a) grants; (b) purchases or sales of assets; (c) rental of facilities or equipment; (d) loans or loan guarantees; (e) reimbursement arrangements; (f) performance of services, membership, or fundraising solicitations; or (g) sharing of facilities, equipment, mailing lists or other assets, or paid employees? Yes No
If "Yes," explain fully and identify the other organizations involved.

7 Is the organization financially accountable to any other organization? Yes No
If "Yes," explain and identify the other organization. Include details concerning accountability or attach copies of reports if any have been submitted.

Part II Activities and Operational Information (Continued)

8 What assets does the organization have that are used in the performance of its exempt function? (Do not include property producing investment income.) If any assets are not fully operational, explain their status, what additional steps remain to be completed, and when such final steps will be taken. If none, indicate "N/A."

N/A

9 Will the organization be the beneficiary of tax-exempt bond financing within the next 2 years? Yes No

10a Will any of the organization's facilities or operations be managed by another organization or individual under a contractual agreement? Yes No

b Is the organization a party to any leases? Yes No
If either of these questions is answered "Yes," attach a copy of the contracts and explain the relationship between the applicant and the other parties.

11 Is the organization a membership organization? Yes No
If "Yes," complete the following:

a Describe the organization's membership requirements and attach a schedule of membership fees and dues.

b Describe the organization's present and proposed efforts to attract members and attach a copy of any descriptive literature or promotional material used for this purpose.

c What benefits do (or will) the members receive in exchange for their payment of dues?

12a If the organization provides benefits, services, or products, are the recipients required, or will they be required, to pay for them? N/A Yes No
If "Yes," explain how the charges are determined and attach a copy of the current fee schedule.

b Does or will the organization limit its benefits, services, or products to specific individuals or classes of individuals? N/A Yes No
If "Yes," explain how the recipients or beneficiaries are or will be selected.

13 Does or will the organization attempt to influence legislation? Yes No
If "Yes," explain. Also, give an estimate of the percentage of the organization's time and funds that it devotes or plans to devote to this activity.

14 Does or will the organization intervene in any way in political campaigns, including the publication or distribution of statements? Yes No
If "Yes," explain fully.

Part III Technical Requirements

1 Are you filing Form 1023 within 15 months from the end of the month in which your organization was created or formed? Yes No

If you answer "Yes," do not answer questions on lines 2 through 6 below.

2 If one of the exceptions to the 15-month filing requirement shown below applies, check the appropriate box and proceed to question 7.

Exceptions — You are not required to file an exemption application within 15 months if the organization:

- a Is a church, interchurch organization of local units of a church, a convention or association of churches, or an integrated auxiliary of a church. See **Specific Instructions**, Line 2a, on page 4;
- b Is not a private foundation and normally has gross receipts of not more than \$5,000 in each tax year; or
- c Is a subordinate organization covered by a group exemption letter, but only if the parent or supervisory organization timely submitted a notice covering the subordinate.

3 If the organization does not meet any of the exceptions on line 2 above, are you filing Form 1023 within 27 months from the end of the month in which the organization was created or formed? Yes No

If "Yes," your organization qualifies under Regulation section 301.9100-2, for an automatic 12-month extension of the 15-month filing requirement. Do not answer questions 4 through 6.

If "No," answer question 4.

4 If you answer "No" to question 3, does the organization wish to request an extension of time to apply under the "reasonable action and good faith" and the "no prejudice to the interest of the government" requirements of Regulations section 301.9100-3? Yes No

If "Yes," give the reasons for not filing this application within the 27-month period described in question 3. See **Specific Instructions**, Part III, Line 4, before completing this item. Do not answer questions 5 and 6.

If "No," answer questions 5 and 6.

5 If you answer "No" to question 4, your organization's qualification as a section 501(c)(3) organization can be recognized only from the date this application is filed. Therefore, do you want us to consider the application as a request for recognition of exemption as a section 501(c)(3) organization from the date the application is received and not retroactively to the date the organization was created or formed? Yes No

6 If you answer "Yes" to question 5 above and wish to request recognition of section 501(c)(4) status for the period beginning with the date the organization was formed and ending with the date the Form 1023 application was received (the effective date of the organization's section 501(c)(3) status), check here ► and attach a completed page 1 of Form 1024 to this application.

Part III Technical Requirements (Continued)

7 Is the organization a private foundation?

Yes (Answer question 8.)
 No (Answer question 9 and proceed as instructed.)

8 If you answer "Yes" to question 7, does the organization claim to be a private operating foundation?

Yes (Complete Schedule E.)
 No

After answering question 8 on this line, go to line 14 on page 7.

9 If you answer "No" to question 7, indicate the public charity classification the organization is requesting by checking the box below that most appropriately applies:

THE ORGANIZATION IS NOT A PRIVATE FOUNDATION BECAUSE IT QUALIFIES:

a <input type="checkbox"/>	As a church or a convention or association of churches (CHURCHES MUST COMPLETE SCHEDULE A.)	Sections 509(a)(1) and 170(b)(1)(A)(i)
b <input type="checkbox"/>	As a school (MUST COMPLETE SCHEDULE B.)	Sections 509(a)(1) and 170(b)(1)(A)(ii)
c <input type="checkbox"/>	As a hospital or cooperative hospital service organization, or a medical research organization operated in conjunction with a hospital (These organizations, except for hospital service organizations, MUST COMPLETE SCHEDULE C.)	Sections 509(a)(1) and 170(b)(1)(A)(iii)
d <input type="checkbox"/>	As a governmental unit described in section 170(c)(1).	Sections 509(a)(1) and 170(b)(1)(A)(v)
e <input type="checkbox"/>	As being operated solely for the benefit of, or in connection with, one or more of the organizations described in a through d, g, h, or i (MUST COMPLETE SCHEDULE D.)	Section 509(a)(3)
f <input type="checkbox"/>	As being organized and operated exclusively for testing for public safety.	Section 509(a)(4)
g <input type="checkbox"/>	As being operated for the benefit of a college or university that is owned or operated by a governmental unit.	Sections 509(a)(1) and 170(b)(1)(A)(vi)
h <input checked="" type="checkbox"/>	As receiving a substantial part of its support in the form of contributions from publicly supported organizations, from a governmental unit, or from the general public.	Sections 509(a)(1) and 170(b)(1)(A)(vi)
i <input type="checkbox"/>	As normally receiving not more than one-third of its support from gross investment income and more than one-third of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions (subject to certain exceptions).	Section 509(a)(2)
j <input type="checkbox"/>	The organization is a publicly supported organization but is not sure whether it meets the public support test of h or i. The organization would like the IRS to decide the proper classification.	Sections 509(a)(1) and 170(b)(1)(A)(vi) or Section 509(a)(2)

If you checked one of the boxes a through f in question 9, go to question

14. If you checked box g in question 9, go to questions 11 and 12.

If you checked box h, i, or j, in question 9, go to question 10.

Part III Technical Requirements (Continued)

10 If you checked box h, i, or j in question 9, has the organization completed a tax year of at least 8 months?

Yes — Indicate whether you are requesting:

A definitive ruling. (Answer questions 11 through 14.)

An advance ruling. (Answer questions 11 and 14 and attach two Forms 872-C completed and signed.)

No — You must request an advance ruling by completing and signing two Forms 872-C and attaching them to the Form 1023.

11 If the organization received any unusual grants during any of the tax years shown in Part IV-A, **Statement of Revenue and Expenses**, attach a list for each year showing the name of the contributor; the date and the amount of the grant; and a brief description of the nature of the grant.

N/A

12 If you are requesting a definitive ruling under section 170(b)(1)(A)(iv) or (vi), check here ► and:

a Enter 2% of line 8, column (e), Total, of Part IV-A 3,024

b Attach a list showing the name and amount contributed by each person (other than a governmental unit or "publicly supported" organization) whose total gifts, grants, contributions, etc., were more than the amount entered on line 12a above.

13 If you are requesting a definitive ruling under section 509(a)(2), check here ► and:

a For each of the years included on lines 1, 2, and 9 of Part IV-A, attach a list showing the name of and amount received from each "disqualified person." (For a definition of "disqualified person," see **Specific Instructions**, Part II, Line 4d, on page 3.)

b For each of the years included on line 9 of Part IV-A, attach a list showing the name of and amount received from each payer (other than a "disqualified person") whose payments to the organization were more than \$5,000. For this purpose, "payer" includes, but is not limited to, any organization described in sections 170(b)(1)(A)(i) through (vi) and any governmental agency or bureau.

14 Indicate if your organization is one of the following. If so, complete the required schedule. (Submit only those schedules that apply to your organization. Do not submit blank schedules.)

Yes	No	If "Yes," complete Schedule:
	X	A
	X	B
	X	C
	X	D
	X	E
	X	F
	X	G
	X	H
	X	I

Is the organization a church?

Is the organization, or any part of it, a school?

Is the organization, or any part of it, a hospital or medical research organization?

Is the organization a section 509(a)(3) supporting organization?

Is the organization a private operating foundation?

Is the organization, or any part of it, a home for the aged or handicapped?

Is the organization, or any part of it, a child care organization?

Does the organization provide or administer any scholarship benefits, student aid, etc.?

Has the organization taken over, or will it take over, the facilities of a "for profit" institution?

Part IV Financial Data

Complete the financial statements for the current year and for each of the 3 years immediately before it. If in existence less than 4 years, complete the statements for each year in existence. If in existence less than 1 year, also provide proposed budgets for the 2 years following the current year.

A. Statement of Revenue and Expenses

	Current tax year	3 prior tax years or proposed budget for 2 years			(e) TOTAL
		(a) From 1/1 to 2/29/04	(b) 1/1 12/31/03	(c) 11/27 12/31/02	
Revenue	1 Gifts, grants, and contributions received (not including unusual grants — see page 6 of the instructions).....	6,575	133,132	11,500	151,207
	2 Membership fees received				
	3 Gross investment income (see instructions for definition)				
	4 Net income from organization's unrelated business activities not included on line 3				
	5 Tax revenues levied for and either paid to or spent on behalf of the organization				
	6 Value of services or facilities furnished by a governmental unit to the organization without charge (not including the value of services or facilities generally furnished the public without charge).....				
	7 Other income (not including gain or loss from sale of capital assets) (attach schedule)				
	8 Total (add lines 1 through 7)....	6,575	133,132	11,500	151,207
	9 Gross receipts from admissions, sales of merchandise or services, or furnishing of facilities in any activity that is not an unrelated business within the meaning of section 513. Include related cost of sales on line 22.....				
	10 Total (add lines 8 and 9).....	6,575	133,132	11,500	151,207
	11 Gain or loss from sale of capital assets (attach schedule)				
	12 Unusual grants				
	13 Total revenue (add lines 10 through 12).....	6,575	133,132	11,500	151,207
Expenses	14 Fundraising expenses				
	15 Contributions, gifts, grants, and similar amounts paid (attach schedule)				
	16 Disbursements to or for benefit of members (attach schedule).....				
	17 Compensation of officers, directors, and trustees (attach schedule)				
	18 Other salaries and wages				
	19 Interest				
	20 Occupancy (rent, utilities, etc.)				
	21 Depreciation and depletion				
	22 Other (attach schedule)	7,627	110,838	0	
	23 Total expenses (add lines 14 through 22).....	7,627	110,838	0	
	24 Excess of revenue over expenses (line 13 minus line 23)	(1,052)	22,294	11,500	

Part IV Financial Data (Continued)**B. Balance Sheet (at the end of the period shown)**

Current tax year
Date 02/29/04

Assets

1 Cash	1	32,742
2 Accounts receivable, net	2	1,080
3 Inventories	3	
4 Bonds and notes receivable (attach schedule)	4	
5 Corporate stocks (attach schedule)	5	
6 Mortgage loans (attach schedule)	6	
7 Other investments (attach schedule)	7	
8 Depreciable and depletable assets (attach schedule)	8	
9 Land	9	
10 Other assets (attach schedule)	10	
11 Total assets (add lines 1 through 10)	11	33,822

Liabilities

12 Accounts payable	12	
13 Contributions, gifts, grants, etc., payable	13	
14 Mortgages and notes payable (attach schedule)	14	
15 Other liabilities (attach schedule)	15	1,600
16 Total liabilities (add lines 12 through 15)	16	1,600

Fund Balances or Net Assets

17 Total fund balances or net assets	17	32,222
18 Total liabilities and fund balances or net assets (add line 16 and line 17)	18	33,822

If there has been any substantial change in any aspect of the organization's financial activities since the end of the period shown above, check the box and attach a detailed explanation. ►

Part 1, Question 10

Commonwealth of Virginia



State Corporation Commission

I Certify the Following from the Records of the Commission:

The foregoing is a true copy of all documents constituting the charter of Community Coalition For Haiti on file in the Clerk's Office of the Commission.

Nothing more is hereby certified.



*Signed and Sealed at Richmond on this Date:
December 29, 2003*

Joel H. Peck

Joel H. Peck, Clerk of the Commission



SCC819
(05/02)

COMMONWEALTH OF VIRGINIA
STATE CORPORATION COMMISSION

ARTICLES OF INCORPORATION
VIRGINIA NONSTOCK CORPORATION

The undersigned, pursuant to Chapter 10 of Title 13.1 of the Code of Virginia, state(s) as follows:

1. The name of the corporation is: *Community Coalition For Haiti*

2. The corporation is to have no members. Mark this box, if applicable.

OR

The corporation is to have the following class(es) of members: *The Board of Directors shall be the sole Members of the Corporation. Membership provisions for the Corporation will be set forth in the Bylaws.*

3. The directors of the corporation shall be elected or appointed as follows: *At the first annual meeting of the Members, and at each annual meeting thereafter, the Members shall elect directors to serve a term of three (3) calendar years.*

4. A. The name of the corporation's initial registered agent is: *Carl Biggs*

B. The initial registered agent is (mark appropriate box):

(1) an individual who is a resident of Virginia and
 an initial director of the corporation.
 a member of the Virginia State Bar.

OR

(2) a domestic or foreign stock or nonstock corporation, limited liability company, or registered limited liability partnership authorized to transact business in Virginia.

5. A. The corporation's initial registered office address, which is identical to the business office of the initial registered agent, is: *1950 Old Gallows Road, Suite 550 Vienna, Virginia 22182*

B. The registered office is physically located in the city or county of Fairfax.

6. The initial directors are:

NAME(S)

Brain Hays

ADDRESS(ES)

11613 Rolling Meadow Dr. Great Falls, VA 22066

Knox Singleton

ADDRESS(ES)

8110 GateHouse Road, Falls Church, VA 22042

Carl Biggs

ADDRESS(ES)

1950 Old Gallows Road, Suite 550, Vienna, VA 22182

7. INCORPORATOR(S):

Knox Singleton

Brian Hays
PRINTED NAME(S)

See instructions on the reverse.

(7)

BYLAWS
OF
COMMUNITY COALITION FOR HAITI

The Board of Directors of Community Coalition For Haiti (the "Corporation") hereby adopt the following Bylaws.

Article 1
MEMBERS

1.1 Annual Meetings. The annual meeting of the members shall be held on the first Wednesday in September of each year, at such place and time as designated by resolution of the Board of Directors for the purpose of electing directors and for the transaction of such other business as may properly be brought before the meeting. If no annual members' meeting is held for a period of 18 months, any director may call such meeting to be held at such place as designated by resolution of the Board of Directors.

1.2 Special Meetings. Special meetings of the members may be called at any time by the Chairman or the Board of Directors. The Chairman or Board shall call such special meeting of members to be held at such place and time as designated by the Board of Directors, not fewer than 15 nor more than 60 days after receipt by the Corporation of the request for the meeting. The request must state the purposes of the proposed special meeting, and the business conducted at the special meeting shall be limited to the purposes stated in the request. If the Secretary fails or refuses to fix the date or give the notice for the meeting, the party requesting the meeting may do so.

1.3 Notice of Meetings. The Secretary shall give written notice of the time, place and purpose of the meeting given to all members entitled to vote at the meeting at least 7 days and not more than 60 days before the day fixed for the meeting. Notice of the annual meeting need not state the purpose of the meeting, unless action is to be taken at the meeting as to which notice is expressly required by law, the Articles of Incorporation, or these Bylaws. Notice of a special meeting shall be limited to the purposes stated in the notice, unless notice is waived by all members.

1.4 Attendance as Waiver of Notice. Notice is waived by each member present in person or represented at any meeting of members unless at the beginning of the meeting the member or his proxy objects to the transaction of any business at the meeting on the grounds that the meeting is not lawfully called or convened.

1.5 Quorum. Except as otherwise provided by law or the Articles of Incorporation, the presence, in person or by proxy, of the holders of a majority of the total voting power constitutes a quorum at all meetings of the members.

1.6 Withdrawal or Refusal to Vote. If a quorum is present when the meeting is convened, the members present or represented may continue to do business until adjournment, taking action by vote of the majority of the quorum required by the preceding section except as agreed otherwise by written agreement of the members, notwithstanding the withdrawal of enough members to leave less than a quorum or the refusal of any members present to vote.

1.7 Proxies. At any meeting of the members, every member having the right to vote is entitled to vote in person or by proxy appointed by an instrument in writing signed by the member and bearing a date not more than eleven (11) months before the meeting, unless the instrument expressly provides for some other definite period of validity. No proxy may be valid for longer than three (3) years.

1.8 Adjournments. Adjournments of any annual, regular or special meeting of members may be taken without notice being given unless a new date is fixed for the adjourned meeting, but any meeting at which directors are to be elected may be adjourned only from day to day until the directors are elected.

1.9 Lack of Quorum. If a meeting cannot be organized because a quorum has not attended, those present may adjourn the meeting to such time and place as they may determine, subject, however, to the provisions of this Section 1.10. In the case of any meeting called for the election of directors, those who attend the second of the adjourned meetings, although less than a quorum as fixed in Section 1.6, nevertheless constitute a quorum for the purpose of electing directors.

1.10 Written Consent. Whenever by law, the Articles of Incorporation or these Bylaws, the affirmative vote of members is required to authorize or constitute corporate action, the consent in writing to the corporate action signed by all of the members having voting power on the particular question is sufficient for the purpose, without necessity for a meeting of members.

Article 2 BOARD OF DIRECTORS

2.1 Number; Qualifications. The powers of the Corporation shall be exercised by a Board of Directors, which shall consist of persons elected by the majority vote of any currently existing Board of Directors, to include at least three (3) but no more than thirty (30) persons in the manner set forth in the Bylaws of the Corporation. The Board of Directors shall have full management authority for the day-to-day duties of the Corporation. Notwithstanding anything to the contrary, the majority vote of any currently existing Board of Directors of Community Coalition For Haiti, a Virginia Non-Profit Corporation, shall have authority to remove a majority of the Board of Directors of the Corporation and elect replacements for said directors.

2.2 Powers. The Board may exercise all such powers of the Corporation and do all such lawful acts and things which are not by law or by the Articles of Incorporation or these Bylaws directed or required to be done by the members, including, but not limited to:

- (a) selection and removal of all officers of the Corporation, prescribing such powers and duties for them as may not be inconsistent with law, or with the Articles of Incorporation or Bylaws;
- (b) conducting, managing and controlling the affairs and business of the Corporation, and making such rules and regulations therefor not inconsistent with law, or with the Articles of Incorporation or Bylaws, as they may deem in the best interest of the Corporation;
- (c) assuming such other authority and responsibility as the Board deems necessary to carry out the activities and objectives of the Corporation;
- (d) may authorize any director, agent or agents of the Corporation, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances.

2.3 Election; Term. At the first annual meeting of members and at each annual meeting thereafter, which annual meetings are held in September of each calendar year, the members shall elect

Directors, each of whom shall hold office for a term of three (3) calendar year and until his successor is elected and qualified. Any director may resign at any time upon written notice to the Corporation.

2.4 Removal. The members, by vote of a majority of the total voting power at any special meeting called for the purpose, may at any time remove from office, with or without cause, any one or more Directors subject to any restrictions, limitation, terms or other conditions set forth in the Articles of Incorporation or these Bylaws. Further, any Director inexcusably missing two consecutive duly called meetings within the Commonwealth of Virginia shall be served written notice by the Chairman and placed on probation. Any Director inexcusably missing three consecutive duly called meetings within the Commonwealth of Virginia shall immediately vacate his or her position, and a new Director shall be elected.

2.5 Vacancies. The office of a Director becomes vacant (1) if the Director dies or resigns, or (2) if the Director is removed from office by vote of the members, (3) if the Director's office is declared vacant by the Board of Directors after the Director (i) is interdicted or otherwise adjudicated an incompetent, (ii) is adjudicated a bankrupt, (iii) if in the good faith opinion of the Board of Directors, becomes so incapacitated by illness or other infirmity that he is unable to perform his duties for a period of six months or longer, or (iv) ceases at any time to have the qualifications required by law, the Articles of Incorporation or these Bylaws. The Chairman, or the remaining Directors, may, by vote of a majority remaining in office, fill any vacancy on the Board of Directors for an unexpired term subject to any restrictions, limitation, terms or other conditions set forth in the Articles of Incorporation or these Bylaws.

2.6 Annual Meeting. The first meeting of each newly-elected Board of Directors shall be held immediately following the annual members' meeting at such place as the Board of Directors may determine, and no notice of such first meeting shall be required to be given to the newly-elected Directors in order to legally constitute the meeting.

2.7 Special Meeting; Notice. Special meetings of the Board of Directors shall be called by the Chairman, or by a majority of the Board, with two (2) days notice of the date, time, place and purpose of the meeting given to each Director, either orally in person or by telephone, or by mail, telegram or electronic facsimile transmission.

2.8 Quorum; Adjournments. A majority of the numbers of Directors prescribed in Section 2.1 hereof is necessary to constitute a quorum for the transaction of business, and except as otherwise provided by law, these Bylaws or written agreement among the members, the vote of a majority of the Directors present at a meeting at which a quorum is present constitutes the act of the Board of Directors. If a quorum is not present at any meeting of the Board of Directors, the Directors present may adjourn the meeting from time to time, without notice other than announcement at the meeting, until a quorum is present.

2.9 Withdrawal. If a quorum is present when the meeting is convened, the Directors present may continue to do business, taking action by vote of a majority of the quorum required by the preceding section, until adjournment except as provided by written agreement among the Directors or members, despite the withdrawal of enough Directors to leave fewer than necessary to comprise a quorum under the preceding section of the Board of Directors or committee.

2.10 Action by Consent. Any action that may be taken at a meeting of the Board of Directors or any committee of the Board of Directors may be taken by a consent in writing signed by all of the Directors or by all of the members of the committee, as the case may be, and filed with the records of proceedings of the Board of Directors or committee.

2.11 Waiver of Notice. Whenever by law, these Articles of Incorporation or Bylaws, notice is required to be given to a Director, a waiver of the notice in writing signed by the person entitled to notice, whether before or after the time of the meeting or other action, is the equivalent of the required notice for all purposes. A Director's attendance at or participation in a meeting, in person or by duly authorized proxy, waives any required notice to him unless at the beginning of the meeting or promptly upon his arrival, the Director or his duly appointed proxy objects to holding the meeting or transacting

business at the meeting on grounds that it is not duly called or convened and does not thereafter for or assent to the action taken at the meeting.

2.12 Proxies. If authorized by the Articles of Incorporation, any Director absent from a meeting of the Board of Directors or any committee of the Board of Directors may be represented by any other Director, who may cast the vote of the absent Director in accordance with that Director's written instructions, general or specific.

**Article 3
STANDING COMMITTEES**

The Chairman or Board of Directors may, by resolution or these Bylaws, designate one or more standing committees, which, to the extent provided by resolution of the Board of Directors, or these Articles of Incorporation or Bylaws, shall have and exercise the powers of the Board of Directors in the management of the business and affairs of the Corporation as so directed by the Chairman or Board. The composition of each committee shall be determined by the Board of Directors. The committee(s) shall have such name(s) as may be stated in these Articles of Incorporation or Bylaws, or as determined from time to time by the Board of Directors. Any vacancy occurring in a committee may be filled by the Chairman or Board of Directors. The chairman of each committee, along with the Board of Directors shall meet the Tuesday prior to such scheduled regular and annual meetings of the Corporation, or at such other times and places as may be designated by the Chairman or Board of Directors.

**Article 4
OFFICERS**

4.1 Designations. The elected officers of the Corporation shall be a President, a Secretary, and a Treasurer.

4.2 Election; Term. At the annual meeting in September of each calendar year, the members shall select a President, a Secretary, and a Treasurer, each of whom shall serve for two (2) calendar year, or until his successor is elected and qualified.

4.3 Appointment of Other Officers. The Board of Directors or the President, subject to the direction of the Board, may also appoint such other officers, employees and agents of the Corporation as they may deem necessary. Subject to these Bylaws, all officers, employees and agents of the Corporation shall hold their offices or positions for such terms as set forth in these Bylaws and shall exercise such powers and perform such duties as set forth herein.

4.4 Removal. Any officer or employee of the Corporation may be removed, with or without cause, at any time by the action of the Board of Directors or the Chairman.

4.5 Duties and Powers of Officers. The officers of the Corporation shall have such duties and powers as are provided and prescribed below, or from time to time by resolution of the Board of Directors, or as customarily exercised by corporate officers holding such offices.

- 4.5.1 President.** The President shall preside at all meetings of the Corporation, call special meetings, appoint special and standing committees, fill vacancies occurring in office, be ex-officio of all committees.
- 4.5.2 Secretary.** The Secretary shall keep in permanent form the minutes of the Corporation meetings and be responsible for sending thank you notes and gifts, when necessary. The Secretary shall also be responsible for sending notices of all Corporation meetings at least 7, but no more than 60 days prior to such meeting.
- 4.5.3 Treasurer.** The Treasurer shall have control and custody over the funds of the Corporation, shall keep and maintain in books and records of the Corporation accurate accounts of receipts and disbursements, and shall deposit all monies and valuable effects of the Corporation in the name of the Corporation in such depositories as the Board of Executive Committee may designate.

**Article 5
INDEMNIFICATION**

5.1 Indemnification. The Corporation has authority, to the fullest extent permitted by applicable law as it presently exists or may hereafter be amended, upon an affirmative authorization by the Board of Directors, to indemnify and hold harmless any person(s) who was or is made or is threatened to be made a party or is otherwise involved in any action, suit or proceeding, whether civil, criminal, administrative or investigative, including any action by or in right of incorporation, by reason of the fact that he is or was a director or officer of the Corporation or is or was serving at the request of the Corporation as a director, officer, employee or agent of another corporation, partnership or other enterprise against expenses, including attorney's fees, without regard to whether the Director has been successful on the merits or otherwise in defense of the action, suit or proceeding, or in defense of any claim, issue or matter therein. Unless ordered by a court, indemnification may be paid under this section only as authorized in a specific case after a determination that the applicable standard of conduct has been met by the person seeking indemnification has been made by any of the following:

- (a) By the Board of Directors by a majority vote of a quorum consisting of Directors who were not parties to the proceeding.
- (b) If such a quorum cannot be obtained and the Board so directs, by independent legal counsel.
- (c) By the members.

5.2 Advance of Expenses. The Corporation shall pay the expenses, including attorney's fees, incurred by a Director or former Director in defending any proceeding in advance of its final disposition and in advance of a final disposition and in advance of a final determination of the person's entitlement to indemnification but only if the Corporation has first received from the person seeking payment of such expenses an undertaking to repay all amounts advanced if it should ultimately be determined that the Director or former Director, was not entitled to indemnification. Such advance of expenses is not mandatory with respect to proceedings against that director that are commenced by the Corporation or by the person seeking the advance or continued with the approval of the Board of Directors.

Article 6 BREACH OF OBLIGATIONS

The failure of any member to comply with the provisions of (i) the Articles of Incorporation, (ii) these Bylaws, or (iii) the building restrictions, shall give rise to a cause of action by the Corporation or its successors for recovery of damages, injunctive relief, or both. The result of every act or omission whereby any of the obligations contained in the Articles, Bylaws or building restrictions are violated in whole or part is hereby declared to be and constitutes a nuisance and every remedy allowable by law against a nuisance either public or private shall be applicable against every such result and may be exercised by the Corporation, its successors or assigns. The remedies provided herein for breach of obligations contained in this Article 8 shall be deemed cumulative and none of such remedies shall be deemed exclusive. The failure of any member to enforce any obligations contained in the Articles, these Bylaws or the building restrictions shall not constitute a waiver of any right to enforce the same thereafter. The breach of any obligations contained in the Articles, these Bylaws or the building restrictions shall not affect or impair the lien of charge of any bona fide mortgage on any piece of property, with or without improvements; provided, however, that any subsequent owner of such property shall be bound by said obligations, whether such owner's title was acquired by foreclosure sale or otherwise.

Article 7 AMENDMENT

7.1 Amendments. These Bylaws may be altered, amended, repealed or added to by a majority vote of the Board of Directors at any regular or special meeting, subject, however, to the power of the members at any annual or special meeting to make new Bylaws, or to amend or repeal Bylaws made by the Board of Directors; provided, however, that no amendment to the Bylaws reducing the number of Directors may be applied to shorten the term of any incumbent Director.

Adopted as of the 27th day of November, 2002.

Directors:

B. J. New
Cal L. Bajin

John S. Lillard
Gregory A. Frank

Part II, question 3

March 18, 2004

Name
Address
City, State, Zip

Re: Crises in Haiti

As a result of the current crises in Haiti, we are making a special appeal for help for Dr. Guy Theodore and his mission hospital and community programs serving the poor, rural community of Pignon, Haiti.

The Community Coalition for Haiti has been in frequent e-mail contact with our friends in Pignon to better understand their concerns and needs during this time of unrest. The following is a recent message from Dr. Guy:

Dear Friends:

...The crisis is not over. There is much to do and, with the Lord's help, we are developing a plan. Despite the fact that foreign aid is promised, we are facing a situation that we must address. In the short term, we are desperately trying to take care of the hunger and medical needs of the population.

...Many of you have asked how to help. We need money to purchase food, supplies, medicines, and fuel. Additionally, hospital employees need to be paid in order to provide for their families. Any donation you could send will be used to help those in dire need.

We prayerfully request that you consider two actions at this time:

1. Share the enclosed letter and information with a friend or colleague and invite them to support the "poorest of the poor" in Haiti by making a contribution via CCH.
2. Please send as generous a contribution as you can to help Dr. Guy heal the sick and feed the hungry of Pignon.

The Community Coalition of Haiti is a 501(c)3 Non-Profit Corporation and donations may be tax-deductible. Please check with your accountant for additional information.

God bless you,

Carl Biggs,
Chairman

Knox Singleton,
President

Enclosures: Extra CCH brochure and contribution reply form

COMMUNITY COALITION FOR HAITI
EIN 65-1163122
FORM 1023 APPLICATION

PART III, QUESTION 12b

CARL AND JOSIE BIGGS	\$	3,800
MISSIONARY EMERGENCY FUND		15,000
	<hr/>	<hr/>
		18,800

PART IV, LINE 22, OTHER EXPENSES

	<u>CURRENT</u>	<u>YEAR</u>	<u>12/31/03</u>
CONSULTING	1,000		7,000
MEETINGS	270		65
TRAVEL	1,435		
SUPPLIES	224		278
SCHOLARSHIPS	4,603		16,610
FEES	25		87
POSTAGE	70		110
HOSPITAL SUPPORT			12,872
WATER AND SEWER PROJECT			47,198
EDUCATION PROJECT			3,400
SOLAR PROJECT			262
TRAVEL TO HAITI			22,656
TELEPHONE			300
	<hr/>	<hr/>	<hr/>
TOTAL	7,627		110,838
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PART IV, LINE 15, OTHER LIABILITIES

TRAVEL DEPOSITS	<hr/>	1,500
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